## Installation guide

Note: Before starting the installation, make sure you have a Montaportal account with a connection to BigCommerce. If you do have a Montaportal account but don't have a connection to BigCommerce, go to connect > available > BigCommerce (For more information contact <u>servicedesk@monta.nl</u>):



## Installation steps:

1. Click to install



- 2. When the app is installed, go to the settings to use Monta shipping options in the checkout:
  - a. Go to Settings in the menu

Settings	
Account Settings	>
My Profile	>
Change Store	¢,

b. Go to shipping

etup		
Store profile	Basic information about your business	>
Currencies	Currencies customers will see and be charged in at your store	>
Payments	Payment methods for the currencies you support in your store	>
Shipping	Store's origin address, shipping zones, and shipping services	>
Тах	Your own tax rules and recommended services	>

## c. Go to Monta zone

Config	ure your sl	hipping rules			Add shipping zone 👻
	Default shi	ipping rules			*
	Ø	Rest of the World			Configure
	Ø	Monta zone	Monta	-	Edit

### d. Click Edit at Monta

	Edit +
	Connect
services	Connect
	services

- e. Go to the connection tab and fill in your data of your rest API account of Monta and fill in your other preferences:
  - 1. Your webshop name, username and password can be found at www.Montaportal.nl/Connect
  - 2. he Google api key you have to request from google by yourself.
  - 3. The dropdown options are preferences for if you want to show shipperoptions and/or pickuppoints and how much pickuppoints.

Webshop		
your webshop		
Username		
your username		
Password		
Default costs		
0		
Enable shipper options when available		
No	\$	
Pickup points : Turn on/off pickup points		
Yes	\$	
Pickup count: Show max, pickup points		(Optional)
10	÷	
Google ani key		

- f. Go to quote tab. Fill in any character for state (it is required but not used) and an zipcode and click Get Quote. If you get result, the checkout app works well, our carrier options will be available for your customers in your checkout. When you get no result or an error, contact Monta.
  - 1. The image below is an example of a working connection were shipping options from Monta are shown.

#### Configure Monta in Monta zone

Destination country	
Netherlands	×
Destination state	
estination Zip/Postcode	
Ta eles no unimbe	
ackage weight	
1,00	
1,00 Package value	
ackage wingit. 1,00 Package value € 1,00	
ackage velgent ackage value € 1,00 ackage length	
ackage velgent ackage value € 1,00 backage length 1,00	Centimeters
auxage weight 1,00 Package value € 1,00 Package length 1,00 Package width	Centimeters
ackage velger ackage value € 1,00 ackage length 1,00 backage width 1,00	Centimeters
ackage vergint 1,00 Package value € 1,00 Package length 1,00 Package width 1,00 Package height	Centimeters

# Quote

Service	Price
Client Own Transport	€44,00
PostNL Pakket - 1 days	€2,00

×